

**深圳代表处课室预订信息收集表**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **预订人** | **课程/活动名称** | **课室名称** | **使用时段** | **教授/演讲嘉宾名称** | **是否需要****教授室** | **是否需要****讨论区** | **是否需要****安排考场** | **备注** |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

*预订日期*